

For Your Information
Weekly
FROM THE CITY MANAGER & STAFF
December 13, 2013

Dates to Remember:

December 13, 2013	Employee Appreciation Luncheon – City Offices close at noon
December 16, 2013	City Commission meeting – 5:00 p.m.
December 16, 2013	East Rec Board meeting - 4:00 p.m.

Staff Reports

Community Development Director Reese reports:

- The Dunkin Donuts remodel plans have been received and are being reviewed. A demolition permit was issued so they can prepare the building for a complete remodel.
- The Goodwill project has finished their grading work and are now working on the interior finish and trim work. The projected certificate of occupancy is mid to late January 2014.
- D & J Machinery is working on their building addition.
- The Save-A-Lot store remodel has been completed and a Certificate of Completion issued to them.

Golf Course Operations Director Ford reports:

- Staff repaired and replaced sod in some bad areas around #15 green. We have a few other spots that are in need of attention and will be repaired as time allows.
- With the warm weather, grass continues to need cutting and staff has been busy mowing.
- The Stan Wegscheid Memorial Tournament was held this past Saturday with 52 players.
- The next event scheduled is the Christmas Holiday Scramble on Friday December 20th with a 3:00 p.m. shotgun start. The field is limited to the first 36 signed up, so sign up early to make sure you don't get left out. Call 983-1448 to sign up.

Library Director Barrett reports:

- Santa with gifts will be at the Library on Thursday December 12, 2013 at 6:00 p.m.
- Changes coming to the Library as of January 2, 2014 are as follows:
 - a) Library Cards will be required to log on to our computers and for checking out a book. A picture ID may also be used for check out.
 - b) Only Hendry County residents or employees will receive free Library membership.
 - c) DVDs will now circulate for 7 days rather than 3.
 - d) The 3 days grace periods are gone as of 1/1/2014. Default loan period will be 21 days except for DVD's.
 - e) There will be a refundable charge of \$25.00 for the loan of study items, such as ASVAB and GED books. Refunds upon return of the item.

- f) Overdue fines will now be \$.20
- g) Customers can now borrow up to 25 items at a time and an item may be renewed 2 times unless a hold has been placed on that item. Renewals can be done online, by phone, or in person. Online activities require a pin number which can only be input at a branch.
- h) A \$5.00 processing fee will be assessed each lost or damaged item in addition to overdue fees if any.
- All library classes and tutoring will take a two week break for the holidays starting 12/23/2013. Classes will resume 1/6/2014.

Police Chief Gutshall reports:

- Sergeant Matt Beatty and his shift interrupted a burglary in progress Tuesday morning. The husband and wife team from Miami were apprehended as they attempted to flee on foot. Both were charged and detained. The stolen items were recovered.
- Shoplifters are being rounded up in large numbers. Most of these offenders are not Clewiston residents, but come in from other nearby communities to steal.
- Unfortunately, the holidays bring great stress to families. Therefore, we're seeing increases in domestic disturbance and domestic violence. Alcohol related offenses generally complicate all of these issues.
- Following is a brief synopsis of the week's activity:
 - 995** Commercial / Residential Security Checks
 - 523** Complaints Investigated
 - 15** Arrests
 - 11** Traffic Citations Issued
 - 2** City Ordinance Violations
 - 68** Merchant Escorts Provided
 - 38** Red Light Camera Offenses
 - 9** Alarms Responded To
 - 2** Traffic Accidents Investigated

Public Works Director Scheffler reports:

- Mosquito Control Activity: Two bids were submitted for the 2014 mosquito control contract. The opening was Tuesday, December 10. A recommendation will be made at the December 16 Commission meeting. The City currently only sprays hot spots on request or community events.
- Paving projects: (1) Contract with Weekley Asphalt for this year's paving project has been signed and the Notice to Proceed has been issued. (2) Diaz Asphalt has been milling and laying asphalt in the holes left from the gas line installation.
- Street Maintenance: (1) Rights-of-ways were cut back to the fence on San Luiz at Aztec and on Del Rio Avenue at Berner, on Arroyo at W.C. Owen and on Flagler. (2) Palms at the welcome signs were trimmed and deseeded.
- Golf Course Sign: Three companies have been sent information and specs for the sign and asked to submit a quote. A 10 year agreement with US Sugar for the piece of ground needed for the sign has been offered to the Commission for consideration.
- Canal Maintenance: Sean contacted the Clewiston Drainage District this week requesting the canals in town be sprayed for vegetation and litter removed.

- Event preparation: Staff set the stage, tables, solid waste tippers and barricades and checked the decorations at the Festival Grounds this week getting ready for the ACFC Winter Wonderland Event on December 14.

Utilities Director Williams reports:

- The Electric crew completed four new services for CDBG contract homes this week.
- Work is continuing on the SCADA system for the McCarthy Substation.
- The Water/Sewer crew began the water valve exercising program this week, in addition to repairing several water breaks and lift station pump repairs.
- The Electric crew is working on replacing lightning arrestors on the electric distribution system this week.
- The Electric crew is working to determine the best options for relocating the power line behind 304 and 316 East Avenida del Rio and hopes to begin this project soon.